

# A-CERTIF LTD

YOUR LEARNING, DEVELOPMENT & SOLUTIONS PARTNER



## COURSE BOOKING FORM FOR INDIVIDUALS

To confirm your place on any of our training courses, please complete this booking form and return it to the address below or alternatively fax this back to us on 01506-407088

## COURSE BOOKING FORM FOR ORGANISATIONS

**I/WE** ..... would like to book the under noted course/s.  
Please accept this Booking Form as confirmation of my request.

**I/WE** agree to pay the course fees prior to the commencement of the course or as otherwise stated in our Terms and Conditions or by prior arrangement.

**I/WE** have read the accompanying Terms and Conditions and agree to be bound by the rules therein.

**COURSE DESCRIPTION:** .....

**COURSE LEVEL/COURSE NO:**.....  
(For example, Beginner, Intermediate, Advanced/ MS2272)

**DATE/S OF COURSE:**  
.....

### FOR COMPANIES:

**AUTHORISED BY:** .....

**POSITION:** .....

**COMPANY NAME:** .....

**COMPANY ADDRESS:** .....

.....

.....

**POST CODE:** .....

EMAIL ADDRESS OF MAIN CONTACT: .....

TEL NO: ..... FAX NO: .....

NO OF DELEGATES ATTENDING: .....

**PLEASE NOTE DELEGATE NAMES BELOW:**

DELEGATE NAME: ..... COURSE DATE/S: .....

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DELEGATE NAME: ..... COURSE DATE/S: .....



***OFFICE USE ONLY:***

Course Description:

Course Fee:

Cheque/PO No:

Date Received:

**FLEMING HOUSE**

5 Fleming Road, Kirkton Campus, Livingston,  
West Lothian, EH54 7BN.

Tel: 01506-407077

Fax: 01506-407088

Email: [contact@a-certif.uk.com](mailto:contact@a-certif.uk.com)

Website: <http://www.a-certif.uk.com>

